

# **Hamilton Township Board of Education**



## **Agenda for Regular Meeting**

**May 21, 2018**

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<https://goo.gl/OuUCkv>

## **HAMILTON TOWNSHIP SCHOOL DISTRICT**

### **DISTRICT GOALS**

**2017-2018**

**District Goal #1:     Whole Student Growth**

It is the goal of the Hamilton Township School District to ensure a learning environment that enables growth academically, socially, emotionally, behaviorally and physically and prepares students to be healthy, productive citizens in a Future Ready world.

**District Goal #2:     Positive and Productive School Climate & Culture**

It is the goal of the Hamilton Township School District to improve interaction between all district stakeholders to enhance school climate and culture.

**District Goal #3:     Innovating Parent and Community Engagement**

It is the goal of the Hamilton Township School District to meet the community where they are in order to increase parent and community engagement through innovative initiatives.

**District Goal #4:     Finance**

It is the goal of the Hamilton Township School District to ensure we develop a culture of continuous improvement of maximizing resources to provide the best services possible to the Hamilton Township School District Community.

**Hamilton Township Public Schools  
Mays Landing, New Jersey**

**Agenda for Regular Meeting  
May 21, 2018**

**Location: Davies School Library**

**Time: 6:00 p.m. (Executive Session) 7:00 p.m. (Regular Session)**

**Page**

- I. Call to Order – Anne-Marie Fala, Business Administrator**
- II. Roll Call**
- III. Executive Session**

**Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:**

- HIB**

**Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.**

**Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately \_\_\_\_\_ minutes.**

**Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_**

- IV. Flag Salute**

## **V. Notice of Advertisement of Meeting**

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City, the Atlantic County Record, The Current of Mays Landing and notices posted at the Township Clerk's Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

## **VI. Moment of silence for private reflection**

## **VII. Appointments**

**A. Motion to approve the following appointments for the period from the July 1, 2018 through June 30, 2019:**

<u>Position</u>	<u>Name</u>
1. Solicitor	Law Firm of Nehmad, Perillo & Davis, P.C.
2. Bond Counsel	McManimon & Scotland, L.L.C.
3. Affirmative Action Officer	Russell Clark
4. Emergency Management Team	Davies School Principal Shaner School Principal Hess School Principal

5. **Section 504 Compliance Officers** Marylynn Stecher
6. **ADA Compliance Officer** Supervisor of Instruction for Special Education
7. **Public Agency Compliance Officer** School Business Administrator
8. **Qualified Purchasing Agent** School Business Administrator
9. **Architect** Fraytak Veisz Hopkins and Duthie, P.C.
10. **Auditor** Ford, Scott & Associates, LLC
11. **Financial and Investment Advisors** Acacia Financial Group
12. **Labor Relations Consultant** Swartz Edelstein Law Group
13. **Safety Coordinator** Supervisor of Facilities
14. **Executive Safety Committee** Supervisor of Facilities, Custodial Supervisor, Business Administrator
15. **Integrated Pest Management Coordinator** Custodial Supervisor
16. **Broker of Record Health Insurances (Medical, Dental and Vision)** Brown & Brown Benefit Advisors
17. **AHERA Compliance** Supervisor of Facilities
18. **Title IX Coordinator** CSA or Designee
19. **Anti-Bullying Coordinator** Russell Clark
20. **Homeless Liaison** Supervisor of Early Childhood Education

- |                                                                                         |                                                            |
|-----------------------------------------------------------------------------------------|------------------------------------------------------------|
| <b>21. Indoor Air Quality<br/>Coordinator</b>                                           | <b>Supervisor of Facilities</b>                            |
| <b>22. Right To Know<br/>Coordinator</b>                                                | <b>Supervisor of Facilities</b>                            |
| <b>23. Stability Liaison and<br/>Children in Court<br/>Advisory Contact<br/>(CICAC)</b> | <b>Supervisor of Instruction for<br/>Special Education</b> |
| <b>24. School Safety Specialist CSA</b>                                                 |                                                            |

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**B. Official Publication**

**Motion to approve the following official newspapers for the insertion of legal advertisements and notices of the Hamilton Township Board of Education: the Press of Atlantic City, the Current and the Atlantic County Record and its affiliates.**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**C. Official Depositories**

**Motion to designate the following banks as legal depositories for the Hamilton Township School District: Ocean First Bank, Sun Bank, Wells Fargo, Hudson United Bank, TD Bank, Bank of New York, Bank of America, PNC Bank, Beneficial Bank, New Jersey Cash Management Fund, MBIA, and NJARM.**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**D. Tax Shelter Annuities**

**Motion to designate the following companies as legal Tax Shelter Annuity Companies serving the Hamilton Township School District: AXA Equitable, Lincoln Investment Planning, Siracusa Benefits Program, and ING., and Vanguard.**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**E. Signatories**

Motion requested to approve the following signatories for the following accounts in Ocean First Bank for Hamilton Township School District:

<u>Account</u>	<u>Signatories</u>
General Account	President, Superintendent, Board Secretary, (3 of 3 signatures)
Payroll Account	Superintendent and Board Secretary (2 of 2 signatures)
Agency Account	Board Secretary and Superintendent (2 of 2 signatures)
Shaner Activity Account	Principal, Superintendent, Board Secretary and Supervisor of Instruction (2 of 3 signatures)
Davies Activity Account	Principal, 3 Vice Principals, Board Secretary (2 of 5 signatures)
Hess Activity Account	Principal, 2 Vice Principals, Board Secretary (2 of 4 signatures)
Lunch Program Account	Food Service Supervisor, Board Secretary, Superintendent (2 of 3 signatures)
Unemployment Account	Board Secretary, Superintendent and Board Designee (2 of 3 signatures)
Kids Corner Account	Superintendent, Board Secretary, Community Education Director (2 of 3 signatures)
Community Education Account	Superintendent, Board Secretary, Community Education Director (2 of 3 signatures)
Camp Blue Star Account	Superintendent, Board Secretary, Community Education Director (2 of 3 signatures)
Capital Reserve Account	Superintendent, Board Secretary (2 signatures)
Motion_____	Second_____Vote_____

**F. Wire Transfers**

**Motion that the Business Administrator have approval to wire transfer between official depositories for investment purposes.**

**Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_**

**G. Petty Cash Funds**

**Motion to establish Petty Cash Funds for the 2018-2019 school year as follows:**

- a. Hess School - \$100.00**
- b. Shaner School - 100.00**
- c. Davies School - 100.00**
- d. Central Administration Office - \$150.00**
- e. Child Study Team -\$50.00**
- f. Food Services - \$300.00**

**Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_**

**H. Budgetary Accounting, Payroll, and Personnel Recordkeeping**

**Motion to approve Computer Solutions, Inc. CSI SMARTS educational software for the 2018-2019 school year for the following applications: budgetary accounting, payroll, and personnel recordkeeping.**

**I. Pupil Records**

**Motion to approve as authorized by Board of Education Policy 8330, Pupil Records, to certify school personnel to collect and maintain the following pupil records: personal descriptive data, daily attendance records, progress reports, and physical health records; records required for disabled pupils; and all other records required by the State Board of Education.**

**Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_**

**J. Official Bargaining Units**

**Motion to approve the following bargaining units:**

- a. Hamilton Township Education Association**
- b. Hamilton Township Administrator's Association**
- c. Hamilton Township Supervisors', Coordinators' and Director's Association**



Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**K. District Policies**

**Motion to approve all district Policies and Regulations in accordance with New Jersey Administrative Code (N.J.A.C.) and New Jersey Statutes Annotated (N.J.S.A.).**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**L. District Procedures**

**Motion to approve all district Standard Operating Procedures.**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**M. Use of Facilities**

**Motion to approve the Fee Schedule for use of Facilities (attachment VII-M)**

**28**

**N. Special Education Programs**

**Motion to approve application to the County Superintendent for the establishment of the following Special Education programs for the 2018-2019 school year:**

- |                                                |                                                      |
|------------------------------------------------|------------------------------------------------------|
| • Multiply Disabled at Shaner, Hess and Davies | • Pre-School Students w/Disabilities-PT at Hess      |
| • Resource In-Class at Shaner, Hess and Davies | • Pre-School Students with Disabilities - FT at Hess |
|                                                | • Resource Pull-Out at Shaner, Hess and Davies       |

O. Motion to approve the District Organizational Chart (attachment VII-O) 32

P. Motion to approve the District Job Descriptions.

Q. Contracts for 2018-2019

Motion to approve as follows:

Pursuant to PL 2015, Chapter 47, the Hamilton Township Board of Education intends to renew, award or permit to expire all contracts previously awarded by the Board of Education in the 2017-2018 fiscal year ending June 30, 2018. Each of the contracts awarded are, have been and will continue to be in full compliance with all state and federal statutes and regulations, in particular, New Jersey Title 18A:18, et seq, NJAC Chapter 23 and Federal Uniform Administrative Requirements 2VFR, Part 200. A listing of all contracts is not attached as all Purchase Orders issued by the district are considered contracts thus all purchase orders issued during 2018-2019 fall under this certification.

VIII. Approval of Minutes

A. Motion to approve the regular and executive session minutes of the meeting of April 30, 2018 (attachment-Minutes-1) 33

Action

1. Corrections \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

IX. Correspondence

X. Receive comments from the public on tonight's agenda items in accordance with the Board's policy on participation at Board meeting

XI. Board Member Comments

XII. Superintendent/Staff Reports

A. Information Items

1. Dates to Remember

- May 22, 2018 – Teacher of the Year Luncheon – Carriage House
- May 28, 2018 – Memorial Day – Schools Closed
- June 5, 2018 – Academic Excellence Luncheon – Carriage House
- June 15, 2018 – Davies 8<sup>th</sup> Grade Dinner Dance – Davies Cafeteria – 6-9:00 p.m.
- June 18, 2018 – Davies 8<sup>th</sup> Grade Awards Night – Davies Cafeteria – 7-9:30 p.m.
- June 20, 2018 – Davies 8<sup>th</sup> Grade Celebration Ceremony – Oakcrest – 4:00 p.m.
- June 25, 2018 - Board of Education Meeting – 6:00 p.m. (Executive Session) 7:00 p.m. (Regular Session)

FYI	Congratulations to Lara Aleszczyk, Davies School Teacher for being recognized as one of Fox 29's Top Teachers for 2018.	
FYI	B. Harassment, Intimidation and Bullying Incident Log (attachment XI-B on Agenda)	51
FYI	C. Student Discipline Reports for the month of April, 2018 (attachment XI-C on Agenda)	52
FYI	D. Registration/Transfer Statistics for the Month of April, 2018 (attachment XI-D).	82
FYI	E. Enrollment for the month of April, 2018 (attachment XI-E)	83

*Presentation:*

National Read 180 Award Winner

Daniel Rolon

*Presented by:* Amy Carter, Davies School Teacher

*Presentation:*

Region Honors Ensemble Students

*Given by:* The Davies and Hess Music Departments

***Presentation:***

**In Recognition of the 2018 District Retirees  
Teachers of the Year  
Educational Service Professionals of the Year  
and Paraprofessionals of the Year**

**Dan Cartwright presenting for  
Shaner School:**

**Kathryn McEvoy – Educator of the Year  
Jessica Crawford – Educational Service Professional of the Year  
Renee Richards – Paraprofessional of the Year**

**Melanie Lamanteer presenting for  
Hess School:**

**Jane Barrett – Retiree – 13 Years of Service  
Sherry Prior – Retiree – 25 Years of Service  
Thelma Trego – Retiree – 26 Years of Service  
Diane Brunetti – Retiree – 29 Years of Service  
Theresa Christman – Educator of the Year  
Corey Meisenhelter – Educational Service Professional of the Year  
Annette Palmeri – Paraprofessional of the Year**

**Ken Silver presenting for  
Davies School:**

**Karen Defeo – Retiree – 21 Years of Service  
Christy Morrison – Educator of the Year  
Samira Broschard – Paraprofessional of the Year**

**Bill Trackman presenting for  
Food Service Department**

**Lori Garrity – Retiree – 25 Years of Service  
Lorraine Hitchner – Retiree – 25 Years of Service  
Adella Gigliotti – Retiree – 28 Years of Service**

**XIII. Committees and Recommendations**

- A. Instruction Committee (Curriculum and Policy):  
Chairperson: Ms. Erickson**

**Actions**

1. Motion to approve the designation of the Superintendent as Chief School Administrator for the Title I program in the Hamilton Township School District for the FY 2018-2019.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Action**

2. Motion to approve the designation of Mrs. Lisa Dagit as Project Director for the Title I program in the Hamilton Township School District for the FY 2018-2019.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Action**

3. Motion to approve payment to the following certificated staff members to facilitate the Title One Parent Engagement Workshop (professional development) scheduled for May 23, 2018 (not to exceed 2.5 hours each) and to be paid at the hourly rate of \$31.15 an hour as indicated in the 2016-2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through ESSA Title One Funds.

<u>Hess School</u>	<u>Shaner School</u>	<u>Davies School</u>
Cory Meisenhelter	Kelly Petrucci	Rachel Fifer
Tammy Welsey	Clinton Richardson	Megan Ferguson
Kris LaBue	Tara Sutton	Rachel Robinson
Nancy Barrall	Nicholas Gabriel	
	Achua Nguyen	
	Josephine Torres	

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**B. Finance Committee - Chairperson: Mrs. Barr**

**Action**

1. Motion to approve the Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of April, 2018. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of April, 2018 (attachment Finance-1).

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

84

<b>Action</b>	<b>2. Motion to approve the Board Secretary's Report for the period ending April 30, 2018. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of April 30, 2018 and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A 16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (attachment Finance-2). Motion_____Second_____Vote_____</b>	<b>99</b>
<b>FYI</b>	<b>3. Interest Income for the month of April, 2018 (attachment Finance-3)</b>	<b>137</b>
<b>FYI</b>	<b>4. Receipts for the month of April, 2018 (attachment Finance-4)</b>	<b>138</b>
<b>FYI</b>	<b>5. Refunds for the month of April, 2018 (attachment Finance-5)</b>	<b>145</b>
<b>FYI</b>	<b>6. Capital Reserve Interest for the month of April, 2018 (attachment Finance-6)</b>	<b>147</b>
<b>FYI</b>	<b>7. Rental Income for the month of April, 2018 (attachment Finance-7)</b>	<b>148</b>
<b>FYI</b>	<b>8. Miscellaneous Revenue for the month of April, 2018 (attachment Finance-8)</b>	<b>149</b>
<b>FYI</b>	<b>9. The monthly Budget Summary Report for the month of April, 2018, has been filed by the Board Secretary with the Hamilton Township Board of Education (attachment Finance-9).</b>	<b>150</b>
	<b>10. Motion to approve budget transfers in the amount of \$277,636.63 (attachment Finance-10). Motion_____Second_____Vote_____</b>	<b>179</b>

11. Accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.

FYI                      12. Purchase orders issued for services, supplies and equipment in the amount of \$859,554.79 (attachment Finance-12).                      181

Action                      13. Motion to approve the bills and payroll in the total amount of \$4,191,534.35 and to authorize additional payments for the current fiscal year with Board confirmation at the next regular meeting (attachment Finance-13):                      183

<u>Fund</u>	<u>Title</u>	
10	General Fund	\$11,226.00
10	General Fund/Payroll	217,049.21
11	Current Expense	1,274,802.36
11	Current Expense/Payroll	2,341,568.29
20	Special Revenue	88,220.35
20	Special Revenue/Payroll	106,178.51
	Cafeteria	
30	Building Projects	10,000.00
50	Cafeteria	116,210.22
50	Kids' Corner	19,108.12
50	Community Education	6,100.37
50	Camp Blue Star	1,070.92

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action                      14. Motion to approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2018-2019 school year (attachment Finance-14).                      202

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action                      15. Motion to approve an Agreement between the Hamilton Township Board of Education and Epic Health Services, Inc. and Loving Care Agency, Inc., d/b/a Epic Health Services to provide private duty nursing services to the District for the period July 1, 2018 through June 30, 2019 (attachment Finance-15).                      203

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action

16. Motion to approve a Tuition Contract between the Hamilton Township Board of Education (sending district) and Coastal Learning Center Atlantic Corp, for one student for the 2017-2018 school year for the period April 18, 2018, at a per diem rate of \$270.48, for 49 days, for a total cost of \$13,253.52.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action

17. Motion to approve a Tuition Contract between the Hamilton Township Board of Education (sending district) and the Gloucester County Special Services School District (receiving district), for a one-on-one teacher assistant for one student, for the period of October 2, 2017 through June 30, 2018, at a per diem rate of \$222.00 for a total cost of \$39,960.00, pro-rated.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action

18. Motion to approve an Agreement between the Hamilton Township Board of Education and Starlight Homecare Agency, Inc., d/b/a. Star Pediatric Home Care Agency to provide nursing services to the District at a cost of \$56.00/hour for RN services and \$46.00/hour for LPN services for the period July 1, 2018 through June 30, 2019 (attachment Finance-18).

209

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action

19. Motion to approve a Tuition Contract between the Hamilton Township Board of Education (sending district) and Bancroft for in-home support for one student for the period February 28, 2018 through June 30, 2018, at a per diem rate of \$65.00 for 71 days, for a total of \$4,615.00.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action

20. Motion to approve the proposed 2018-2019 breakfast and lunch prices:

Shaner	Full Paid	\$2.75
	Reduced	.40¢
Hess	Full Paid	\$2.75
	Reduced	.40¢
Davies	Full Paid	\$3.00
	Reduced	.40¢



Breakfast at Davies School will be \$2.70 full, Shaner and Hess Schools will be \$2.50 full and reduced for all schools is .30¢.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action

21. Motion to accept a Week of the Young Child Mini Grant in the amount of \$300.00 awarded by the National Association for the Education of Young Children (NAEYC).

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action

22. Motion to accept an AtlantiCare Healthy Schools Grant in the amount of \$50.00 in honor of Wendy McKensie, an Honorable Mention recipient of the 2018 AtlantiCare Healthy Educator Awards.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action

23. Motion to accept a Pricing Proposal from Quest Diagnostics for 2018-2019 pre-employment drug testing (attachment Finance-23).

213

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action

24. Motion to approve a Contract with Stuart Goldman, School Physician for the 2018-2019 school year in the total amount of \$19,200.00 (attachment Finance-24).

215

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action

25. Motion to approve a Contract with law firm of Nehmad, Perillo & Davis, PC, to provide legal services to the district for the 2018-2019 school year (attachment Finance-25).

218

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action

26. Motion to approve a Contract with Fraytak Veisz Hopkins and Duthie, P.C., Architect for the 2018-2019 school year (attachment Finance 26).

220

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action

27. Motion to approve a Retainer Agreement between the Hamilton School District and Schwartz Edelstein Law Group, LLC, for the 2018-2019 school year for labor and personnel matters at the rate of \$160.00/hour for attorneys and \$100.00/hour for law clerks and paralegals (attachment Finance-27).

240

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

- |                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| <b>Action</b>                                                                                                                                                                                           | <p><b>28. Motion to approve a Contract with AtlantiCare Physician's Group, PA for Occupational Medicine Services for the 2018-2019 School year (attachment Finance-28).</b></p> <p>Motion_____Second_____Vote_____</p>                                                                                                                                                                                                                                                                                           | <b>244</b> |
| <b>Action</b>                                                                                                                                                                                           | <p><b>29. Motion to approve a Tuition Contract between the Buena School District (sending district) and the Hamilton Township Board of Education (receiving district) for one multiply disabled homeless student for the 2017-2018 school year, beginning September 13, 2018 through February 9, 2018 (92 days), at a per diem rate of \$236.80 for a total cost of \$21,785.60, plus speech and counseling services at \$35.00 per half hour session, as needed.</b></p> <p>Motion_____Second_____Vote_____</p> |            |
| <b>Action</b>                                                                                                                                                                                           | <p><b>30. Motion to approve a Tuition Contract between the Atlantic City School District (sending district) and the Hamilton Board of Education (receiving district) for one multiply disabled homeless student for the 2017-2018 school year beginning February 10, 2018 through June 30, 2018 (84 days), at a per diem rate of \$236.80, for a total cost of \$19,891.20, plus speech and counseling services at \$35.00 per half hour session.</b></p> <p>Motion_____Second_____Vote_____</p>                 |            |
| <b>Action</b>                                                                                                                                                                                           | <p><b>31. Motion to approve the Peer Review for the 2017-2018 Audit period (attachment Finance-31).</b></p> <p>Motion_____Second_____Vote_____</p>                                                                                                                                                                                                                                                                                                                                                               | <b>256</b> |
| <p><b>C. Administration Committee (Personnel and Discipline):</b><br/> <b>Chairperson: Mrs. Kupp</b><br/> <b>All personnel actions are being taken by the recommendation of the Superintendent.</b></p> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |            |
| <b>Action</b>                                                                                                                                                                                           | <p><b>1. Motion to approve district substitutes for the 2017-2018 school year (attachment Administration-1).</b></p> <p>Motion_____Second_____Vote_____</p>                                                                                                                                                                                                                                                                                                                                                      | <b>257</b> |
| <b>Action</b>                                                                                                                                                                                           | <p><b>2. Motion to approve Homebound instruction for the 2017-2018 school year (attachment Administration-2)</b></p> <p>Motion_____Second_____Vote_____</p>                                                                                                                                                                                                                                                                                                                                                      | <b>258</b> |
| <b>Action</b>                                                                                                                                                                                           | <p><b>3. Motion to approve fieldwork placements for the 2018-2019 school year (attachment Administration-3).</b></p> <p>Motion_____Second_____Vote_____</p>                                                                                                                                                                                                                                                                                                                                                      | <b>264</b> |

- |               |                                                                                                                                                                                                  |            |
|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| <b>Action</b> | <b>4. Motion to accept a resignation from Kelly Flynn, Hess School teacher effective June 30, 2018 (attachment Administration-4).</b>                                                            | <b>267</b> |
|               | Motion_____Second_____Vote_____                                                                                                                                                                  |            |
| <b>Action</b> | <b>5. Motion to accept a resignation from Michael Hannel, Davies School teacher effective June 30, 2018 (attachment Administration-5).</b>                                                       | <b>268</b> |
|               | Motion_____Second_____Vote_____                                                                                                                                                                  |            |
| <b>Action</b> | <b>6. Motion to accept a resignation from Elisabeth M. Corona, Davies School teacher effective June 30, 2018 (attachment Administration-6).</b>                                                  | <b>269</b> |
|               | Motion_____Second_____Vote_____                                                                                                                                                                  |            |
| <b>Action</b> | <b>7. Motion to approve summer hours for Mary Romagnino, Food Service Clerk, not to exceed 50 hours over a six week period with an estimated cost of \$1000.00 (attachment Administration-7)</b> | <b>270</b> |
|               | Motion_____Second_____Vote_____                                                                                                                                                                  |            |
| <b>Action</b> | <b>8. Motion to approve lateral movement for the 2018-2019 school year (attachment Administration-8).</b>                                                                                        | <b>271</b> |
|               | Motion_____Second_____Vote_____                                                                                                                                                                  |            |
| <b>Action</b> | <b>9. Motion to approve longevity for the 2018-2019 school year (attachment Administration-9)</b>                                                                                                | <b>272</b> |
|               | Motion_____Second_____Vote_____                                                                                                                                                                  |            |
| <b>Actin</b>  | <b>10. Motion to approve the following 2018 Shaner Summer Reading and Writing Program staff at the rate of \$49.60/hour:</b>                                                                     |            |
|               | <ul style="list-style-type: none"> <li>• Stephanie McKensie</li> <li>• Dorothy Gildiner</li> <li>• Achau Nguyen (ESL group)</li> <li>• Nicholas Gabriel</li> <li>• Leslie Kayes</li> </ul>       |            |
|               | <b>Lead Teacher, Kristen Fisher, previously approved on April 30, 2018.</b>                                                                                                                      |            |
|               | Motion_____Second_____Vote_____                                                                                                                                                                  |            |

**Action**

**11. 2018 Hess Summer Reading and Writing Program staff at the rate of \$49.60/hour:**

- Gail Marie Elliott – Program Coordinator/Teacher
- Ann Andrew – ELL Teacher
- Julie Morris – Grade 2
- Stephanie Wilson – Grade 2
- Jude Bruton – Grade 3
- Stephanie Weisel – Grade 4/5

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Action**

**12. Motion to approve the following unpaid leaves of absence:**

- Jane Barrett, Hess School Nurse – ½ day – 5-2-18
- Matthew Montelpare, Hess Maintenance – 5-7-18 to 5-18-18
- Kelly Rupert – Hess Teacher – 5-25-18
- Art Faden – Shaner SRAO – 4-26-18 to 5-3-18
- Michelle Nilan – Hess Teacher – 6-25-18
- Adella Gigliotti – Shaner Cafeteria – 5-11-18 – ½ day

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Action**

**13. Motion to approve a maternity leave of absence for Rebecca Weldon, Shaner School teacher. Mrs. Weldon will use her sick time for the period September 4, 2018 through October 23, 2018 and NJ Family Leave from October 24, 2018 through December 21, 2018 with a return to work date of January 2, 2019 (attachment Administration-13).**

**274**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Action**

**14. Motion to approve a Black Seal License Stipend for the following for the 2017-2018 school year at the rate of \$750.00.**

- Brian Burton
- James Ryan
- Matthew Montelpare
- Kurt Von Hess
- Tom Renzulli
- Larry Good
- Maria Cowley
- Thelia MccKiver
- Van Pearson
- Josie Martin
- David Jimenez

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Action**

15. Motion to approve Certified Pool Operator License Stipend for the following for the 2017-2018 school year at the rate of \$750.00:

- Ian Nelson
- Matthew Montelpare
- Brian Burton

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Action**

16. Motion to approve a Stipend for Cheryl Porreca in the amount of \$1,000.00 for the 2018-2019 school year for responsibilities assumed following the elimination of the Treasurer of School Monies position.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Action**

17. Motion to approve the following new positions for Special Education/CST for the 2018-2019 school year:

- School Social Worker in Hess – Position Control
- #03.04.14 BOD
- School Counselor in Hess – Position Control
- #07.04.20 BOE
- School Psychologist in Davies – Position Control
- #03.03.30 BOF

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Action**

18. Motion to approve a building transfer of a position that will be vacant effective July 1, 2018:

- School Social Worker from Davies to Shaner – Position Control #03.03.14 AAB

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

- |               |                                                                                                                                                                                                                                                                                                                                                                                                                                            |            |
|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| <b>Action</b> | <p><b>19. Motion to approve new positions for the Pre-K Grant Expansion for the 2018-2019 school year:</b></p> <ul style="list-style-type: none"> <li>• Teacher – Position Control #20.04.00 AAR</li> <li>• Two Paraprofessionals – 24.04.00 BOH and 24.04.00 BOI</li> <li>• Kindergarten Master Teacher – 20.01.02 BOG</li> </ul> <p>Motion_____Second_____Vote_____</p>                                                                  |            |
| <b>Action</b> | <p><b>20. Motion to approve a maternity leave of absence for Helen D'Agostino, Hess School teacher. Mrs. D'Agostino is requesting to use NJ Family Leave from September 1, 2018 and Child Rearing Leave from September 18, 2018 to the 1st day of the second semester (attachment Administration-20).</b></p> <p>Mrs. D'Agostino's leave of absence was previously approved on August 28, 2017.</p> <p>Motion_____Second_____Vote_____</p> | <b>275</b> |
| <b>Action</b> | <p><b>21. Motion to approve Certificated Staff for the 2018-2019 school year (attachment Administration-21):</b></p> <p>Tenured<br/>Non-Tenured</p> <p>Motion_____Second_____Vote_____</p>                                                                                                                                                                                                                                                 | <b>276</b> |
| <b>Action</b> | <p><b>22. Motion to approve Administrative staff for the 2018-2019 school year (attachment Administration-22)</b></p> <p>Motion_____Second_____Vote_____</p>                                                                                                                                                                                                                                                                               | <b>284</b> |
| <b>Action</b> | <p><b>23. Motion to approve Supervisors staff for the 2018-2019 school year (attachment Administration-23).</b></p> <p>Motion_____Second_____Vote_____</p>                                                                                                                                                                                                                                                                                 | <b>285</b> |

**Action**                      **24. Motion to approve non-certificated staff for the 2018-2019 school year (attachment Administration-24):**                      **286**

Paraprofessionals – F/T-P/T  
Technology  
Maintenance  
Custodial  
Food Service  
Secretaries  
SRAO's and Transportation Specialist  
Board Office Staff

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Action**                      **25. Motion to approve extra carryover vacation days for school year 2018-2019 for the following as allotted in their contract:**

Melanie Lamanteer – 3 days  
Marylynn Stecher – 5 days  
Christine LoPresto – 4 days  
David Neff – 2 days  
Daniel Cartwright – 2 days  
Colleen Bretones – 2 days  
Terry Vogt – 3.5 days

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Action**                      **26. Motion to accept a retirement letter from Thelma Trego, Hess School L.D.T.C., effective June 30, 2018 (attachment Administration-26).**                      **296**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Action**                      **27. Motion to approve a reduction in force for Alicia Garry, PT Certified Occupational Therapist Assistant for the 2018-2019 school year.**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Action**                      **28. Motion to approve the elimination of the PT Certified Occupational Therapist Assistant (COTA), Position Control #04.04.26 BNB and the creation of a PT Occupational Therapist, Position Control #03.11.50 BOJ, for the 2018-2019 school year.**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

- Action                    29. Motion to approve the services of Ken Silver, Interim Davies School Principal to assist in the transition of the new Davies School Principal. These services will be on a per diem basis, not to exceed 10 days, at the rate of \$450.00 per diem.  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action                    30. Motion to approve Bianca Hermann, Kid's Corner staff at the rate of \$12.00/hour effective May 14, 2018.  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action                    31. Motion to approve Special Education Extended School Year and Summer Child Study Team Services staff (Attachment Administration-31).                    297  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action                    32. Motion to approve summer hours for Guidance Counselors at the rate of \$49.60/hour:  
  
Lynn Evangelist – Hess/Davies – 120 hours  
Dorothy Schoenstein – Shaner – 25 hours  
Michael Diorio – Davies – 15 hours  
Wendy McKensie – Davies – 15 hours  
  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action                    33. Motion to approve summer hours for School Nurses at the rate of \$49.60/hour:  
  
Barbara Graf – Shaner – 20 hours  
Tracy Torres/Lynn Becker – Davies – 45 hours - 22.5/hours/each  
Amanda Mitchell – 45 hours  
  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action                    34. Motion to approve summer hours for Dawn Duelly, Davies IMC, 16 hours at the rate of \$31.15/hour.  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_



**Action**

**35. Motion to approve 2018 Camp Blue Star Staff:**

**Counselors:**

Sean Berry	Rate \$20.00/hr
Janine Brockman	Rate \$23.00/hr
Ed Rupp	Rate \$20.00/hr
Jose Quidachy	Rate \$19.00/hr

Chelsi Crompton	Rate \$20.00/hr
Christine Hibbert	Rate \$15.00/hr
Anthony Thawley	Rate \$14.00/hr
Christopher Sheehan	Rate \$14.00/hr
Sara Leonelli	Rate \$14.00/hr
Jacquelyn Rambo	Rate \$14.00/hr

**Junior Counselors**

Beverly Levari	Rate \$18.00/hr
Chance Brockman	Rate \$15.00/hr
Lindsey Day	Rate \$14.00/hr
Vincent Leszczynski	Rate \$14.00/hr.
Victoria Cox	Rate \$13.00/hr

**Lifeguard**

Abby Haugan	Rate \$14.00/hr
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**Substitute Counselor**

Logan Berry	Rate \$20.00/hr
Monica Wright	Rate \$17.00/hr
Rachel Rimmele	Rate \$14.00/hr
Gregory Wright	Rate \$12.00/hr

**Bookkeeper**

Carole Wright	Rate \$20.00/hr
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Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action

**36. Motion to approve 2018 Summer Swim Staff:**

**Instructors:**

Shawnee Foglio, Director	Rate \$36.15/hr
Shawnee Foglio, Lifeguard	Rate \$14.00/hr
Jessica Lewis, Instructor	Rate \$31.15/hr
Jessica Lewis, Lifeguard	Rate \$14.00/hr
Barbara Ponticello, Instructor	Rate \$31.15/hr
Barbara Ponticello, Lifeguard	Rate \$14.00/hr
Caitlin Ponticello, Instructor	Rate \$31.15/hr
Caitlin Ponticello, Lifeguard	Rate \$14.00/hr
Lisa Thompson, Instructor	Rate \$31.15/hr
Lisa Thompson, Lifeguard	Rate \$14.00/hr
Jean Tunney, Instructor	Rate \$31.15/hr
Jean Tunney, Lifeguard	Rate \$14.00/hr

**Substitute Instructor:**

Stephen Warrington	Rate \$31.15/hr
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**Lifeguard**

Scott Nelson	Rate \$14.00/hr
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**Substitute Lifeguard:**

Stephen Warrington	Rate \$14.00/hr
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Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action

**37. Motion to approve the 2018 Summer Band Staff:**

Director, Fred Rushmore	Rate \$40.00/hr
Assistant Director, Andrea Dixon	Rate \$35.00/hr
Assistant Director, Andrew Palmentieri	Rate \$35.00/hr

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action

**38. Motion to approve Summer Child Study Team staff to attend IEP meetings at the rate of \$90.00/day, not to exceed 5 hours/day, in accordance with Education Guidelines (attachment Administration-38). 299**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action

**39. Motion to approve a Job Description for Kindergarten Coach (attachment Administration-39). 300**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Action**

**40. Motion to approve Kid's Corner staff as follows:**

- Kristine Ellison - \$12.00/hour

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Action**

**41. Motion to approve a Federal Family Medical Leave of Absence for John Weisenstein, Hess School Food Service Worker for a ½ day on May 18, 2018 through the end of the school year with a return to work date of September 1, 2018.**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**D. Operations Committee (Facilities and Transportation):  
Chairperson: Mr. Ciambrone**

**Action**

**1. Motion to approve club/activity trips for the 2017-2018 school year (attachment Operations 1). 302**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**XIV. Resolutions**

**XV. Solicitor's Report**

**XVI. Unfinished Business**

**XVII. New Business (consideration of additional items that may be properly presented to the Board of Education at this time)**

**XVIII. Receive comments from the public in accordance with the Board's policy on participation at Board meeting**

**XIX. Adjournment**